

Region 8 ESC SubService Substitute Profile

Revised 9/22/11

Date: _____ SSN: _____
 Name: _____ Phone #: _____
 Address: _____ Cell/Alt. Phone #: _____
 City/State/Zip _____ Male _____ Female _____
 Email address (please print clearly) _____
 Circle: Teaching License* or Sub Certificate License or SC# _____ Expiration Date: _____
(Required) (Required)
***If regular teaching license, please indicate area(s)/level _____**

Are you a retired teacher or administrator? _____ Level? _____

Have you previously substituted for the following corporations (please check all that apply):

<input type="checkbox"/> DeKalb Co. Central	<input type="checkbox"/> East Allen Co. Schools	<input type="checkbox"/> East Noble School Corporation
<input type="checkbox"/> Huntington Co. Community	<input type="checkbox"/> Manchester Comm. Schools	<input type="checkbox"/> Northwest Allen Co. Schools
<input type="checkbox"/> Wabash County, MSD	<input type="checkbox"/> Warsaw Community	<input type="checkbox"/> Whitley Co. Consol. Schools

I. Job Availability: Substitutes are entered in the system as available all day M - F. Once you have registered in the system & received a PIN, you will need to login on SmartFind or call the Help Desk to adjust your availability if you are not available all day M-F.

II. Grade Levels

Please mark each grade level you are willing to sub for. You must mark at least one grade level.

Grade Levels

	1	Elementary
	2	Middle School
	3	High School

III. Locations

If you want to substitute for additional districts, you will need to contact their office and complete their requirements (see Application Requirements contained in this sub packet. We will not add additional districts to your profile until we receive notification from the corporation that their requirements have been met.

Participating Corporations and Contact Information

	Phone #
DeKalb Co. Central Schools	260-920-1011
East Allen Co. Schools	260-446-0100 x 1024
East Noble School Corporation	260-347-2502
Huntington Community Schools	260-356-7812
Imagine Master Academy	260-494-1818 x 614
Manchester Community Schools	260-982-7518
Northwest Allen County Schools	260-637-3155
Wabash County, MSD	260-563-8050
Warsaw Community Schools	574-371-5098 x 2404
Whitley County Consolidated Schools	260-244-5772 x 1270

Option A

On page 2, if you are willing to substitute at **ALL** schools within a corporation please mark the Corporation NAME.

Option B

If you are interested in substituting **only at specific schools**, mark the individual schools.

IV. Locations: If you are willing to substitute **ONLY** at certain schools, please mark the schools below: (see note on previous page)

✓ School Name	✓ School Name	✓ School Name
DEKALB CO CENTRAL UNITED	HUNTINGTON CO. COMMUNITY	MSD WABASH COUNTY
Country Meadow Elem (K-5)	Andrews Elementary (PK-5)	LaFontaine Elementary (5-6)
DeKalb Alternative HS (9-12)	Crestview Middle School (6-8)	Metro North Elementary (K-3)
DeKalb High School (9-12)	Flint Springs Elementary (K-5)	Northfield Jr/Sr HS (7-12)
DeKalb Middle School (6-8)	Horace Mann Preschool	Sharp Creek Elementary (4-6)
J.R. Watson Elem (K-5)	Huntington Alternative HS (9-12)	Southwood Elementary (K-4)
McKenney-Harrison Elem (K-5)	Huntington North HS (9-12)	Southwood Jr/Sr HS (7-12)
Waterloo Elementary (K-5)	Lancaster Elementary (K-5)	White's Jr/Sr High School (6-12)
	Lincoln Elementary (PK-5)	
EAST ALLEN CO.	Northwest Elementary (K-5)	
EA Alternative School at Village	Riverview Middle School (6-8)	
Cedarville Elementary (K-3)	Roanoke Elementary (K-5)	WARSAW COMMUNITY
Heritage Jr/Sr HS (7-12)	Salamonie Elementary (K-5)	Claypool Elementary (K-6)
Highland Terrace Elem (K-2)		Edgewood Middle School (7-8)
Heritage Elem (Hoagland Elem) (K-6)	Imagine MASTER Academy	Eisenhower Elementary (K-6)
Leo Elementary (4-6)	No. Wells St. Site only (K-8)	Gateway Education Center (PK-
Leo Jr/Sr HS (7-12)		Harrison Elementary (K-6)
Meadowbrook Elem. (3-5)		Jefferson Elementary (K-6)
New Haven HS (9-12)	MANCHESTER COMMUNITY	Lakeview Middle School (7-8)
New Haven Middle (6-8)	Manchester Elementary (K-4)	Leesburg Elementary (K-6)
Park Hill Learning Ctr (PK)	Manchester Intermediate (5-6)	Lincoln Elementary (K-6)
Paul Harding JrH (7-8)	Manchester Jr/Sr HS (7-12)	Madison Elementary (K-6)
Prince Chapman Academy (3-6)		Warsaw Comm. High School (9-12)
Southwick Elementary (K-2)	NORTHWEST ALLEN COUNTY	Washington Elementary (K-6)
Woodlan Primary (Woodburn El) (K-3)	Allen Co. Learning Ctr (2929 N Wells St)	
Woodlan Intermediate (4-6)	Allen Co. Youth Services (3-12)	
Woodlan Jr/Sr HS (7-12)	Arcola Elementary (K-5)	
	Carroll High School (9-12)	WHITLEY CO. CONSOLIDATED
EAST NOBLE	Carroll Middle School (6-8)	Coesse Elementary (K-5)
Avilla Elementary (PK-6)	Cedar Canyon Elem (K-5)	Columbia City High School (9-12)
East Noble Alternative HS	Eel River Elementary (K-5)	Eagle Tech Academy (Gr. 9)
East Noble HS (9-12)	Hickory Center Elem (K-5)	Indian Springs MS (6-8)
East Noble MS (7-8)	Huntertown Elem (K-5)	Little Turtle Elem (K-5)
North Side Elem (PK-6)	Maple Creek MS (6-8)	Mary Raber Elem (K-5)
Rome City Elem (K-6)	Oak View Elementary (K-5)	Mary Raber PreSchool
South Side Elem (PK-6)	Optimum Learning Ctr (11-12)	Northern Heights Elem (K-5)
Wayne Center Elem (K-6)	Perry Hill Elementary (K-5)	

V. Classifications: Mark **ALL** subject areas for which you are willing to substitute. (You will not be available to sub unless classifications are marked)

✓ ID	Subject	✓ ID	Subject	✓ ID	Subject
84	Adult Education	11	General Elementary K-6	41	Physical Science
67	Agriculture Business	40	General Science	43	Physics
32	Algebra	62	Geography	131	Preschool
35	Art	33	Geometry	60	Psychology
77	Astronomy	79	German	53	Reading
45	Biology	83	Gifted & Talented	18	Resource
22	Business	16	Guidance	100	Roving Substitute Needed
23	Business Education - Clerical	64	Health	54	Social Studies
21	Business/Marketing	85	Health Occupations	61	Sociology
29	Calculus	72	Industrial Arts	44	Space Science
80	Career Education	75	Industrial Technology	49	Spanish
46	Chemistry	39	Instrumental-General Music	125	Special Education Assistant
86	Chinese	10	Kindergarten	12	Special Education
38	Choral-General Music	81	Language Arts	51	Speech
34	Computers/Computer Applications	13	Learning Disabilities	135	Study Hall
82	Counselor	78	Library	202	Sub Needed for Assistant
73	Drafting	50	Mass Media (Journalism/Radio/TV)	200	Sub Needed for Teacher
52	Drama	31	Mathematics	130	Title 1 Assistant
42	Earth Sciences	14	Mild/Moderate Disabilities	30	Trigonometry
59	Economics	17	Moderate/Severe Handicapped	57	U.S. Government
15	Emotionally Handicapped	36	Music	56	U.S. History
47	English	111	Non-Specific Foreign Language	70	Voc. Trade & Industrial Ed.
19	ESL (English as a 2 nd Language)	120	Para-Professional Assistant	68	Vocational Agriculture
76	Family & Consumer Science	63	Physical Education	58	World Civilization
48	French			55	World History